

## REFERRAL FORM

The information on this form is collected for Dress for Success use only. The combined data is used for statistical purposes only and is not identifiable. This helps inform the services we provide to ensure they best meet the needs of our community.

### CLIENT DETAILS (please complete ALL fields)

1	Client Name	
2	Client Mobile Number	
3	Client Email Address	
4	Client Address	
5	Aboriginal or Torres Strait Islander	
6	Age Group	
7	Preferred pronouns	
8	Which Country were you born in?	
9	Australian Citizen	
10	Do you speak another language at home other than English? If yes, what language?	
11	Are you a parent or carer returning to work?	
12	Are you currently enrolled in a training course or attending work experience as part of your studies?	
13	Do you receive a Centrelink payment?	
14	How long have you been looking for work?	
15	Are you currently working with an employment service or job coach? If yes, which provider?	

Please email completed form to [clients@dfshobart.org](mailto:clients@dfshobart.org) so an appointment can be arranged.  
 If you'd like to check anything, please call 0437 771 947.

16	<b>Reason for Referral</b>	<input type="checkbox"/> <b>Interview Styling</b> (client preparing or has an interview)  <input type="checkbox"/> <b>Employment Styling</b> (client has a new job)  <input type="checkbox"/> <b>Career Support</b> (CV / Resume assistance or Interview Coaching)  <input type="checkbox"/> <b>Life Event</b> (funeral, court appearance, other –please list further details below at item #17)
17	<b>Please provide further details on your referral including any interview date(s), employment start date, life event date or any other details you think might be relevant / helpful</b>	

**CLOTHING REQUIREMENTS FOR STYLING APPOINTMENTS**  
 (please complete ALL fields)

1	<b>Pant Size</b>	
2	<b>Top Size</b>	
3	<b>Jacket Size</b>	
4	<b>Dress Size</b>	
5	<b>Colour Preferences</b>	
6	<b>Clothing Preferences</b>	<i>e.g. skirt and top, dress, pants and jacket etc.</i>
7	<b>Shoe Size</b>	
8	<b>Approx. Height</b>	
9	<b>Is there anything else you would like us to know</b>	

**ADDITIONAL SUPPORT – RELATIONSHIPS AUSTRALIA TASMANIA (RA)**

Relationships Australia Tasmania offers additional support to our clients with two (2) free counselling sessions with a professional counsellor. The process is anonymous and confidential between client and counsellor, nothing is shared with Dress for Success.

**Would you like to access counselling sessions with Relationships Australia?**  YES  NO

By indicating 'YES' you give permission for Dress for Success Hobart to provide Relationships Australia with your name, email address and phone number. They will then contact you to book in a session.

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**CONSENT TO DISCLOSE INFORMATION**

<b>How did you hear about Dress for Success?</b>	<input type="checkbox"/> Radio <input type="checkbox"/> Facebook / Instagram <input type="checkbox"/> Friend <input type="checkbox"/> Service Provider / Agency <input type="checkbox"/> Other (specify below)
<p>I give consent to the referring agency to disclose this information to Dress for Success on my behalf. The information on this form is collected for Dress for Success use only. The combined data is used for statistical purposes only.</p> <p>Please type full name in the field below to provide consent.</p> <hr/>	

**Referrer's details (if applicable):**

<b>Name</b>	
<b>Organisation</b>	
<b>Email Address</b>	
<b>Contact number</b>	